

**MINUTES OF
AVONA ELEMENTARY SCHOOL P.T.A., INC.
BOARD MEETING
April 15, 2004**

In Attendance:	Debbie Nagy	Etta Sortino	Connie O'Neill
	Ann Bogari	Debbie James	Mrs. Meyers
	Karen Stahl	Sheri Cawley	Stacey Izarek
	Alison Merkt	Cathy Smyth	Diane Santo
	Janet Border	Terri Gulick	

Meeting was called to order at 7:08 p.m. by Debbie Nagy, President.

Minutes of the March 18, 2004 meeting were approved as read.

Treasurer's Report was given as follows:

Checkbook balance as of March 18, 2004:	\$ 16,330.72
Income:	250.00
Expenses:	<u>\$ 5,796.98</u>
Checkbook balance as of April 15, 2004: (includes check #1823)	\$ 10,788.74

Correspondence: Thank you was received from Mrs. Statler for the books and candy given to her daughter while she was hospitalized. Thank you notes were received from Mrs. Meyer's first grade class for their trip to the Allentown to see the Wizard of Oz.

COMMITTEE REPORTS:

Communications: Bill Smyth requested information be sent to him for the web site.

Book Fair: Alison reported that she needs more volunteers. A flier is being circulated at the meeting for sign-ups. A letter for volunteers went home with the book fair schedule. The book fair will be held in conjunction with the science fair. The theme for this book fair is a treasure hunt with pirates. Alison will get \$150 for petty cash. Also, Stacey requested that the money not used from Read Across America be given to the book fair so that each student can receive a free book from the PTA. Cathy Smyth will do "donated by PTA" labels for these books.

Nominating Committee: Alison Merkt was appointed committee chairperson. Karen Stahl, Debbie James, Terri Gulick and Etta Sortino are committee members. The committee presented the following nominations: Cathy Smyth for President, Michelle Benes for Vice-President, Janet Border for Secretary, and Connie O'Neill for Treasurer. Alison has contacted all the board members and there was no other interest. She suggested that in the event that you have more than one person running for a position you may want to present the following questions to these people: Why do you want to run for this position? What skills do you have to offer for this position? What would some of your plans be if you were elected? We will vote at the meeting next month for the executive board positions.

Holiday Shoppe: Diane had nothing new to report.

Hospitality: Cathy Smyth reported that Mrs. Douglas requested juice and cookies for Grandparents Day. Cost was \$74.96. Total spent for Teacher Appreciation week is \$338.23. Cathy has sign-ups for food items for the week but requested not to discuss the week's activities so that it will be a surprise.

Membership: Debbie James reported that we have one new member.

Night Without Mom: Terry had nothing new to report.

Room Mother: Etta reported that so far for this year we have a juggling family planned for the last day. His cost is \$495. Presidential Awards will be announced and given during the last day. A sign-up sheet for the last day will be passed around.

School Spirit: Another person is needed to help next year. Debbie Nagy purchased a portfolio for materials from the School Spirit budget for \$18.54.

School Store: Sherri Cawley is still working on the sale to reduce the inventory for next month. Fifth grade will have first opportunity to purchase from the sale.

Science Fair: Janet Border needs help on Monday to set up and break down. Each student who participates will be issued a certificate with his or her name on it and a participation ribbon. Thirty students have signed up for the science fair. Last year 50 students participated. Miss Lane's class participated so we actually had the same number of student's sign up. Ribbons won't be personalized with our school name or year as it cost extra money and Janet felt for the amount of money it wouldn't be worth it for this year. Mr. Wright will be there and he will be making ice cream. Help will be needed at 3:30 p.m. to set up. The fair starts at 5:30 p.m. with the book fair. Mr. Wright decided that there would be no judging.

Special Programs: Stacey Izarek will announce results from the last contest and each teacher will hand out the awards in his or her class because there has not been an opportunity to give them out. Winner will then be posted on the website. \$673.50 of BoxTops was submitted by mail on March 25th. Cost to send them was \$9.30. We will be receiving the check around May 15th. There will be one more contest, which will end in May. I need to check with Mr. Wright to see if we can still have a "Pizza with the Principal" lunch for those bringing in the most Box Tops for the year. Dawn is thinking about awarding all students a BoxTop pencil which I can order for 15 cents each. Mr. Wright completed the application for the PIE Grant and it was sent in before the deadline. I have not heard anything yet but winners are supposed to be notified by the end of April. Mr. Wright put a lot of thought into this and we should look over his proposals for the parent involvement programs for next year and determine what we as PTA can fund even if we don't get the grant. Cathy Smyth has cut all the soup labels. Dawn has not been contacted about ordering anything from the catalog. If you have any Redner's Tapes please send them in.

Ways and Means: We signed up with Keystone for next year. We will get 50% profit and 35% on the candles. There are two different catalogues with different covers. A new idea was offering an "adopt a pet" at the Philadelphia Zoo as part of the fundraiser. Debbie will get more information. There are two different prize sheets to select prizes from. The PTA decided to go with the prize sheet where the prize is based upon the amount sold. This has been the prize option we have chosen in the past. The other prize sheet accumulates prizes by category. Incentive for the fundraiser is having a "pig race". Classes that have earned pigs by selling a certain amount will then get to "race" their pig. There is an early signing bonus of 6% off Holiday Shoppe.

Our income for the Spring fundraiser was \$6,322. Expenses were \$3,999, which results in money towards our budget of \$2,323. The fall fundraiser kick off date is October 8th with money due by October 25th. Delivery is scheduled for November 23rd. That day may need to change based upon the availability of the Library. Entertainment books usually are given out on a Friday, which would be September 2nd.

Yearbook: Karen Stahl reported that the yearbook is done and it was mailed out. It should be back in school by May 28th. The budgeted income for the yearbook was \$2500. The budgeted expenses were \$2000. The total expenses to date were \$1572.75 and the total income to date was \$2,296. We are anticipating another \$1125 to be expensed with the balance due to School Annual of \$1050 and \$75 expected for the yearbook signing party. A motion was made by Debbie and seconded by Janet Border to spend an additional \$700 for yearbook as our expenses were higher than anticipated. All in favor, motion granted. We ordered 225 books at \$11.38 per yearbook. \$10 was the selling price. Yearbook samples from Christmas City were passed around. We can still have a cover contest but only one cover. Additional artwork can be utilized within the yearbook.

OLD BUSINESS:

Gladiolas were purchased for Earth Day. Each student will receive 3 bulbs with planting directions. Extra bulbs can be planted outside the school. The ground would need to be tilled. Debbie Nagy will get peat moss with left over funds. Janet Border has someone who can till the soil. Earth Day is April 22nd.

Two camera batteries were purchased from Staples for \$105.98.

NEW BUSINESS:

There were approximately 69 students who came to Skate-Away. A \$60 deposit was put down for next year. The total is \$120.

Mary Ferris will be taking a position as assistant Superintendent in Reading. We will purchase a book for the library in her honor.

Debbie Nagy will look into purchasing a memorial book for the library in memory of Walt Boran, which was discussed at last month's meeting.

A vote was taken for the school student pictures. Vote was between having the traditional class photo included with the picture package or going with one of two composites available with the package. The majority vote was for the traditional class photo. Discussion was held on whether student names could be included with the class photo. If not—someone from PTA can provide class listings by grade.

The next scheduled meeting will be held on May 27th at 7:00 p.m. Invite anyone who may be interesting in working on a committee as we have positions open.

There being no further business, the meeting was adjourned at 8:23 p.m. by Debbie Nagy, President.

Submitted by Ann Bogari

Minutes approved on: _____