

**MINUTES OF
AVONA ELEMENTARY SCHOOL P.T.A., INC.
BOARD MEETING
November 20, 2003**

In Attendance:	Debbie Nagy	Michele Benes	Connie O'Neill
	Mr. Wright	Ann Bogari	Sheri Cawley
	Dawn Purcell	Mrs. Meyers	Stacey Izarek
	Cathy Smyth	Debbie James	

Meeting was called to order at 7:05 by Debbie Nagy, President.

Minutes of the October 16, 2003 meeting were approved as read.

Treasurer's Report was given as follows:

Checkbook balance as of October 16, 2003:	\$ 9,574.11
Income:	16,218.49
Expenses:	<u>7,525.91</u>
Checkbook balance as of November 20, 2003:	\$ 18,266.69
(Includes check #1768)	

Correspondence: Thank you card was received from Mrs. Wilson for the gift certificate to Don Pablo's for having the top box top collections from her class.

COMMITTEE REPORTS:

Class Trips/Assemblies: Stacy Izarek reported that the 4th grade class trip is set for 5/15/04. They will be touring colonial PA by visiting the Lehigh County Museum comparing Lenape Indian Tribes. They will go to Trout Hall and learn about the Allen Family; a wealthy urban family of British origin and also to the Troxell-Steckel House. Cost is \$9 per student, teachers and chaperones are free of charge. Quill pens and coloring books will be available for purchase for \$1 to \$1.50. The fifth grade trip to Mercer County Museum is set for 5/14/03. Officer Phil Assembly is scheduled for January 29th next year for grades K-4th. Trexler Game preserve is scheduled for February 5th.

Read Across America: Stacey needs to schedule readers for the week and prepare for the 5th grade presentation of The Cat In The Hat Returns. We will have more information at the next meeting.

Publicity: Michele stated that the newsletter should be out next month

Book Fair: Profit was \$807.22. Booked for next September 16th through 29th. Looking for a co-chair for book fair.

Holiday Shoppe: Diane Santos will not be able to help for the next couple of months. A flier will go out about the holiday shoppe to include the mitten tree donations. Mitten tree to go up after Thanksgiving or the Wednesday before. This year's holiday shoppe will not have a silent auction. We won't be giving \$1 coupons to students. We will get the old crafts out of the closet to sell. Delivery date of December 2nd of merchandise. Shoppe will run Friday evening from 3:15 to 7 p.m. and Saturday morning from 9 to 12 noon. Stacey Izarek made a motion, 2nded by Cathy Smyth to purchase a Santa suite for under \$150. All in favor, motion granted. There will be door prize, no raffling. No chocolates on Broadway. Dawn Purcell will have items for purchase with box tops from the school store. We will not be able to give box top credit collections to students during this sale.

Michele has been working on the keepsake ornaments; however they will not be available for sale for this holiday shoppe. Secret Garden can get brass ornaments that will cost between \$4.50 and \$5.50 a piece. Minimum order is 144 based on size. We submit a picture of the school along with wording. Start up cost will run between \$100 to \$150. It was suggested that we preorder. Suggested Avon be on without the date. Michele Benes made a motion seconded by Ann Bogari to pay start up costs not to exceed \$150 to start the ordering process. All in favor motion granted.

Membership: To date we have 107 members. 90 parents and 17 faculty members. \$428 has been deposited.

Nite without Mom: Waiting for Valentine's Day catalogue to arrive to select merchandise and projects.

Room Mother: Party went okay. Dawn noted that the craft upstairs was too much gluing for the students. Suggested we limit the snack choices to three items and students took a lot of time deciding. We should post or make available signs or notes for parent helpers so that they are clear as to what the students will be doing and what they should be helping with. Michele Benes suggested having the festival on the Friday before the break so that it would not be as hectic and it would be easier to get parent helpers. We will change the winter festival to be on a Friday. Mrs. Meyers suggested that each class do their craft first so that students can put them in their desks instead of carrying them around with them. We will have Santa again. We need to decide upon a gift. Budget allows for \$7 per student. We won't be doing umbrellas. Debbie will talk to Lisa Rodriguez about Crayola gifts. She will get some ideas and then get a vote together.

School Store: We need another helper for 3rd grade. \$165 was deposited.

Special Programs: Dawn Purcell had nothing new to report. Mrs. Wilson will have her class party on Wednesday.

Ways and Means: A profit of \$2,342.08 was made from the entertainment books. A profit of \$6,369.42 was made from the fall fundraiser. Delivery will be on Monday November 25th at 1p.m.

NEW BUSINESS:

Michele suggested we purchase another bingo machine.

Ann Bogari has T-shirts coming in next week for hand-out on Wednesday, November 26th. Stacey Izarek is checking on faculty shirts.

Mrs. Keenan is out for surgery. Ann Bogari made a motion seconded by Cathy Smyth to purchase a gift basket arrangement not to exceed \$50. All in favor motion granted. Debbie will check with Donna at Williams Township to see if she would deliver it to her house.

Third grade test scores are in and Mr. Bartosh is willing to come into a meeting to discuss the scores and what they mean. We would like to have him speak at an Open meeting in January.

Mr. Wright announced a PBS parent program workshop available at no charge to the school or parents. We would need a 20 family minimum participation response. More info to follow.

The next meeting will be a Christmas party for the PTA Board at Lutzi's on December 18th at 7 p.m.

There being no further business, the meeting was adjourned at 8:30 p.m. by Debbie Nagy, President.

Submitted by Ann Bogari

Minutes approved on: _____