

WILSON BOROUGH, PA  
January 19, 2015

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:09 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Mrs. Linda Baskwell, Mrs. Judith Herbstreith, Ms. Janis Krieger, Mr. Charles Marsteller, Mrs. Cindy Nester, Mr. David Seiple, Mr. Anthony Verenna, Mr. William Wallace, and Mr. Scott Wamsley. Absent: None. Also present: Mr. Doug Wagner, Superintendent; Mr. Donald Spry, Solicitor; Ms. Patricia Denicola, Business Manager/Secretary; Mr. Dave Wright, Director of Curriculum and Instruction; Ms. Laura Samson, Supervisor of Special Education; Mr. John Martuscelli, High School Principal; Mr. Ian Beitler, High School Assistant Principal; Mr. Anthony Tarsi, Intermediate School Principal; Mrs. Katie Gould, Intermediate School Assistant Principal; Mr. Michael Chromey, Avona Elementary Principal; Mrs. Amy Austin, Wilson Borough Elementary Principal; Mr. Ken Case, Building & Grounds Coordinator; Mr. Garry Musselman, Technology Coordinator.

The Board recognized Wilson Area High School sophomore, Tyra Ott. The Board congratulated Ms. Ott on her accomplishments as the PIAA District XI and Pennsylvania State Girls Tennis Class AA Singles Champion. (The Board noted this was the first state championship win in tennis for the District.)

Mr. Wagner reviewed the administrations intent to review and update the following policies:

- #1330 – Use of Facilities (intent to update to include e-cigs language)
- #4400 – Smoking and Tobacco Use (intent to update to include e-cigs language)
- #5131.1 Tobacco Use Prohibition (intent to update to include e-cigs language)
- #1333 – Clearances for Volunteers and Chaperones (intent to update in accordance with state law)
- #5113 - Attendance

There were no communications to be read.

Mr. Wagner presented his Superintendent's Report as attached; recognizing and honoring the Board of Education for their commitment to the students of the Wilson Area School District.

Mrs. Herbstreith presented a report on Legislative issues, providing the board with an update on ESEA/NCLB. Ms. Krieger presented a report on the Community College, providing an update on the NCC Budget and the "Success Express" (traveling RV). Mrs. Baskwell presented a report for the Career Institute of Technology, providing

an update on CIT's budget meeting and recognizing WAHS Student, Destiny Davis, for earning 2<sup>nd</sup> place in Banner Design at DECA competition. There was no report presented for the Intermediate Unit. There was no report presented for the Wilson Area Education Association. There was no report presented on Curriculum and Federal Grants, including Title II Program. Mr. Garry Musselman presented a report on Technology, providing an update on Skyward (GPA and Parent Tutorial Videos). There was no report presented for the Buildings and Grounds Committee. There was no report presented for the Athletic Committee. Mrs. Baskwell announced the next Excellence in Education Committee meeting was scheduled for January 26, 2015. Mrs. Herbstreith presented a report for the Wilson Area Partners in Education Foundation. Mr. Wallace presented a report for the LINCS Family Center.

The Board reviewed the agenda.

Mrs. Herbstreith announced that an Executive Session was held prior to the meeting for Personnel.

Moved by Verenna, seconded by Nester, and carried by voice vote to approve the following:

- Minutes of the Reorganization Meeting of December 1, 2014.
- Minutes of the Regular Board Meeting of December 1, 2014.
- Minutes of the Regular Board Meeting of December 15, 2014.
- Treasurer's Report, as attached, be accepted and filed for audit
- December 2014 Investment Schedule, as listed and attached; be accepted and filed for audit
- Regular bills in the amount of \$1,388,805.97
- Cafeteria bills in the amount of \$103,741.37
- Retiree bills in the amount of \$11,179.48
- Capital Reserve bills in the amount of \$13,455.25

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Nester, seconded by Wamsley, and carried by voice vote that the Board approve the following (under Finance)

- Landtech Enterprises – Change Order #1 – contract deduct of \$15,835.00 for unused portion of material allowances
- Landtech Enterprises – Final Payment related to Wilson Borough Elementary Access Drive project - \$9,317.00

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Verenna, seconded by Krieger and carried by voice vote that the Board approve the following (under Finance):

- Lawn Care Service Contract with Mark's Lawn Service, LLC as attached and including:
  - Base service – cutting and trimming all locations: \$935.00/week
  - Alternate #1 – Wilson Area High School Athletic Area: \$100.00/week

- Alternate #2 – Wilson Area Intermediate School Athletic Area:  
\$375.00/week

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Verenna, seconded by Nester and carried by voice vote that the Board approve the following (under Finance):

- Trane U.S. Inc. proposal (under TCPN Contract) for the Wilson Area High School Chiller Replacement at a cost of \$221,510.69

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Seiple, seconded by Wamsley and carried by voice vote that the Board approve the following:

#### Personnel

##### 1. Appointments

- a. Allison Breiner – Wilson Borough Elementary LTS Grade 3 – \$242.71 daily rate -effective January 20, 2015.
- b. Kayla Jones– Williams Township Elementary LTS Kindergarten – \$242.71 daily rate –anticipated start date January 20, 2015; pending receipt of Act 168 Disclosure Form.
- c. Nicole Rissmiller – Williams Township Elementary LTS Grade 1 – \$242.71 daily rate – anticipated start date February 9, 2015; pending receipt of Act 168 Disclosure Form.
- d. Deborah Hockman mentor to Daniel Sleiman – stipend: \$500.00 (prorated) – effective December 22, 2014.
- e. Kristin Arnold – Girls’ Softball Assistant Coach (JV Head)– stipend of \$3,692.00 – effective the 2014-15 season.
- f. Bradley Walter – Volunteer Assistant Football Coach – effective the 2014-15 season

##### 2. Change of Status

- a. Katarina Knaap – FROM Day-to-Day Substitute TO Wilson Area Intermediate School LTS Grade 5 - \$242.71 daily rate – effective January 26, 2015.
- b. Christine DiPaolo – FROM Part-Time Regular 2-run Bus Driver TO Other Bus Driver - \$22.15/hour – effective January 5, 2015.
- c. Margie Gares – FROM Early Afternoon Activity Driver TO Part-Time Regular 2-run Bus Driver - \$99.56/2-run rate – effective January 5, 2015.

- d. Francis Wismer – FROM Substitute Bus Driver TO Early Afternoon Activity Driver – no change in hourly rate – effective January 5, 2015.

3. Substitutes

- a. Deborah Greenleaf–Special Education PK-12 – pending receipt of Act 168 Disclosure Form.
- b. Betina Esguerra-Brown – Reading Specialist PK-12 – pending receipt of Act 168 Disclosure Form
- c. Sally Italiani – Custodian, pending receipt of Act 168 Disclosure Form.

4. FMLA Request

- a. Employee #BU6080 – effective April 7, 2015 with an anticipated return date of August 2015.

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Nester, seconded by Wallace, and carried by voice vote that the Board approve the following:

- Homebound Instruction – Student #150403
- Homebound Instruction – Student #180266

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Krieger, seconded by Wallace and carried by voice vote that the Board approve the following:

- High School American Government Class trip to Washington, D.C. – April 17, 2015; District transportation to be provided.
- Intermediate School Annual Walt Disney World/Kennedy Space Center Youth Education Series (Y.E.S) Trip – approximate date to coincide with Columbus Day weekend 2015; District transportation to be provided

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Wallace, seconded by Wamsley, and carried by voice vote that the Board approve the meeting be adjourned at 7:50p.m.

Result of vote: Aye 9; Nay 0; Absent 0.

*Patricia J. Denicola*  
 PATRICIA J. DENICOLA  
 Secretary