

WILSON AREA SCHOOL DISTRICT  
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DOUGLAS WAGNER  
SUPERINTENDENT

STEPHANIE L. ARNOLD  
SECRETARY-BUSINESS MANAGER

March 24, 2020

Dear Wilson Area School District Parents/Guardians:

Late yesterday, the Governor extended school closures through at least April 6, 2020. When it's determined that students can return to school, staff will be given two days to prepare classrooms and arrange other business operations. Students would return on the third day, April 9, 2020, according to the Department of Education.

As a result, the District will provide alternative instruction opportunities that reinforce and continue the course and/or grade-level learning objectives for our students beginning Monday, March 30, 2020. You will find on our District website, a document that provides guidance to parents on how the District is planning to keep students engaged in learning during the period of extended closure from March 30, 2020 through April 9, 2020. The District's Alternative Instruction plan will continue to be offered if extending the closure is needed.

The District will continue to offer free grab and go breakfast and lunch every weekday during the closure at Avona Elementary and Wilson Borough Elementary multi-purpose room entrances. The meals are available for pick up between 11:30 a.m. and 1:00 p.m. Students and parents are encouraged to pick up meals during that time.

We recognize this is a significant change for students and parents. The District Alternative Instruction plan was designed to provide flexibility in an effort to partner with parents during these unique circumstances, understanding that different students may have different home education situations. As you encounter questions unique to your instructional situation, please reach out to your building principal through email.

We appreciate the understanding of everyone during this time of uncertainty. We will continue to communicate with you in the days and weeks to come.

Sincerely,



Doug Wagner  
Superintendent

(Attachment)

**WILSON AREA SCHOOL DISTRICT  
ALTERNATIVE INSTRUCTION PLAN  
PARENT GUIDE**

**TWO LEVELS OF ALTERNATIVE INSTRUCTION**

**Grades K - 2:**

Students in grades K-2 will receive educational packets each week that students will work through. It will contain both previously learned materials to practice mastered skills as well as spiralling in new concepts. The packets will be emailed to parents, posted on the District website, or can be picked up at your child's elementary school at designated times each week. If you would like a hard copy of the Alternative Instruction packets please call your elementary school main office between the hours of 9:00 a.m.-2:00 p.m. Monday-Friday. The first week's packet can be picked up at your child's elementary school on Monday, March 30, 2020, between the hours of 9:00 a.m.-1:00 p.m. Completed packets should be kept by the parent or guardian and returned to the child's classroom teacher when they return to school.

**Grades 3-12:**

Students in grades 3-12 will receive their academic programs virtually. Teachers will provide instruction in a variety of ways within the virtual environment. Each week by Monday at 9:00 a.m., teachers will post the weekly lesson plan using Google Classroom. The weekly plans will include objectives, activities, assignments and due dates. Students will have access to content and assignments from each course instructor. These planned learning activities are designed to engage students in independent academic work for approximately 30 minutes per core content area in grades 3-6 and approximately 45 minutes per course in grades 7-12. These approximate time expectations may vary day to day and by student. Students enrolled in Honors and AP coursework should expect academic work may extend beyond 45 total minutes. All communication and work submission will take place via Google classroom. Google Classroom allows all communication and work to be tracked and managed for the student and teacher. Staff recognizes that students may not have access to textbooks, notes or printed materials, so instruction will be designed to use only materials that will be accessible to all students or available online. If your child needs a technology device in order to go online to access the Google Classroom app (and you have not requested a device), please call your child's school office between the hours of 9:00 a.m.-2:00 p.m. Monday-Friday for assistance.

**COMMUNICATING WITH STAFF**

Teachers will be available two hours per day for student questions. Teachers of students in grades K-2 will communicate through email, phone, or other communication devices such as Class Dojo. Teachers of students in grades 3-12 will communicate through Google Chat, <https://chat.google.com>, or Zoom. The recommended time for these "office hours" are from 10:00 a.m.-12:00 p.m. However, staff has the flexibility to adjust "office hours" based on teacher, student and parent needs. The use of the Google Chat feature allows the teacher to archive and maintain all records. If students are unable to communicate with their teacher during the established time period, students can email teachers with

questions through school email. Students and parents can communicate with the school counselor, psychologists, or nurses through school email. They are available to support families as needed.

## **TECHNOLOGY SUPPORT**

Technology specialists will be available for support from 9:00 a.m.-2:00 p.m. and 6:00 p.m.-8:00 p.m. for students and parents. Parents and students can reach them by email at [support@wilsonareasd.org](mailto:support@wilsonareasd.org) or by calling 484-373-6017.

## **GRADING**

### **Grades K-2:**

Students will be expected to complete learning activities and teachers will provide feedback on the submissions. However, assignments completed during the extended school closure period will not be assigned a grade. The purpose of these assignments is extending learning opportunities.

### **Grades 3-12:**

Students will be expected to participate in learning activities. Some of the assigned learning activities will be graded assignments during this closure period. Student grades can continue to be accessed and monitored through Skyward. The purpose of these assignments is to provide students with the opportunity to continue learning objectives in their assigned courses.

## **SPECIAL EDUCATION SERVICES**

Students who have an individualized plan will be provided instructional activities aligned with their individual academic levels and needs. Students will also have access to their case manager/teachers through school email and Google Chat to clarify and/or assign learning opportunities based on needs. Scheduled times for parents to communicate directly with case managers and/or special teachers will be provided by case managers and/or special education teachers. Communications may come in the form of email, phone, Zoom, etc. to help support in the online environment. IEP/GIEP/504 meetings will continue to be scheduled and held through video conferencing or phone conferences. Pull-out service (Speech, OT, PT) will communicate with parents and provide speech and language services. These services may be provided via Zoom meetings, or by sending out a description of activities via email. Therapists will collaborate with teachers as necessary for needs. Students who are serviced by CIU20 programs will receive further communication on instructional plans from CIU20.

## **CIT STUDENTS**

Students enrolled in CIT are asked to follow the expectations set by C.I.T. and the teachers of each course students are enrolled in. Please visit the C.I.T. website for more information (<https://www.citvt.com/>) or contact C.I.T. administration.

## **DUAL ENROLLMENT STUDENTS**

Students are asked to follow the expectations set by each college/university.