

SECTION: BUSINESS AND NON-INSTRUCTIONAL
OPERATIONS

TITLE: **SCHOOL BUS OR VAN DRIVER
QUALIFICATIONS**

<p>1. Authority</p> <p>2. Guidelines</p>	<p>SCHOOL BUS OR VAN DRIVER QUALIFICATIONS</p> <p>Transportation for students shall be provided in accordance with state and federal regulations. Driver records shall be reviewed to ensure that the requirements for all bus drivers are currently maintained.</p> <p>The Board stipulates that the District shall maintain an accurate and comprehensive database for tracking driver information and maintain copies of all documentation for each driver.</p> <p>The comprehensive driver qualification database shall include:</p> <ul style="list-style-type: none">➤ Driver name and location of assignment➤ License information➤ Annual Physical Examination Certificate➤ Act 34 Clearances➤ Act 151 Child Abuse Clearances➤ State Motor Vehicle Record <p>All drivers must have in their possession the following documents in order to legally operate a school bus:</p> <ul style="list-style-type: none">➤ A current valid physician's certificate, signed by the driver➤ A current valid Pennsylvania driver's license➤ A current valid Pennsylvania School Operator's License, signed by the driver➤ A current valid School Bus Operator's Certificate, signed by the driver <p>Drivers are also required to:</p> <ul style="list-style-type: none">➤ Comply with all government requirements applicable to the use of operation of a vehicle➤ Complete required initial training and recertification every four years.➤ Report ANY conviction after original clearances are submitted.
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District bus drivers shall be responsible to inform the District at the beginning of each school year whether or not they:

1. Have been charged with a criminal offense that would bar their employment as bus driver
2. Were charged with a crime deemed serious under the criteria established by law
3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students

The District will evaluate information that goes beyond the minimum statutory requirements regarding qualification of school bus drivers. ALL crimes will be considered for this evaluation. While these crimes do not, under the Public School Code, disqualify individuals absolutely from employment, they will be considered on an individual basis in evaluating an applicant's overall qualifications and suitability to working closely with children.

Driver's Responsibilities

1. All regular and substitute drivers must be approved by the Wilson Area School Board.
2. A driver may assign students' seats as deemed necessary.
3. A driver shall maintain order and discipline on the bus.
4. A driver shall report to the Transportation Officer the following:
 - Any accident in which the bus is involved
 - Any possible hazard encountered
 - Any cause for failure to operate
 - Any recommendation concerning road conditions, routes, or schedules
 - Any bus deficiency and defect
5. Drivers are required to maintain their buses in a clean condition; to report all mechanical failures to the Transportation Officer immediately.
6. Drivers shall go over the bus safety rules and regulations with the students on the first day of school.

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