WILSON AREA SCHOOL DISTRICT

REQUISITIONS FOR MAINTENANCE

All requests for maintenance should be submitted by the Principals on forms obtained from the Business Manager’s Office.

Give a description of the work to be done and a list of the materials you feel will be needed for the work.

Some things will be given preference over others. Some work may have to be done on a contract basis, and some work will have to be done with extra help.

We will move as quickly as possible on all requests.