WILSON AREA SCHOOL DISTRICT
APPLICATION FOR USE OF SCHOOL FACILITIES

(Application must be filed with building principal at least 30 days in advance)

PLEASE PRINT AND PRESS FORCEFULLY – YOU ARE WRITING MULTIPLE COPIES

All regulations/stipulations as per Use of Facilities Policy (attached) apply. Any misuse or damage will result in additional charges and denial of future requests.

DISTRICT EVENTS HAVE PRIORITY ON ALL USE OF FACILITIES IF A SCHEDULE CONFLICT OCCURS

Name of Organization ____________________________ Date of Application ________________

Name of Lessee _______________________________________

Title ________________________________________________

Address ____________________________________________________________________________

Phone No. Day _____________________ Evening: ___________________________________________________________________

Facility Requested: ____________________________________________________________________

Day/Dates Requested (please be specific) ______________________________________________________________________

Time Requested (specify start and end time) ______________________________________________________________________

Purpose for use of facility ______________________________________________________________________________________

Special Instructions/Notes: ____________________________________________________________________________________

Equipment Use Requested – Check all that apply

scoreboard _____ sound system _____ other (please specify) __________________________________________________________

lighting system _____ kitchen equipment __________________________________________________________

Anticipated No. of Attendees: ________________ Signature of Lessee __________________________

Approved __________________________

Principal/Date

Superintendent/Date or Business Manager

Those fees marked "X" apply:

Rental ______

Custodial ______

Technical Supervisor ______

Technical Crew ______

Equipment Operator ______

Other ______

White Copy – Lessee Canary Copy – Building Principal Pink Copy – Business Office