

WILSON, BOROUGH, PA  
April 18, 2016

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:05 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Mrs. Judith Herbstreith, Mrs. Linda Baskwell, Mr. Michael Bryant, Ms. Janis Krieger, Mr. Adesh Odyssey, Mr. William Wallace and Mr. Scott Wamsley. Absent: Mrs. Ann Lipari and Mr. Charles Marsteller. Also present: Mr. Doug Wagner, Superintendent; Ms. Jessica Moyer, Solicitor; Ms. Patricia Denicola, Business Manager/Secretary; Mr. Dave Wright, Director of Curriculum and Instruction; Mr. John Martuscelli, High School Principal; Mr. Ian Beitler, High School Assistant Principal; Mr. Anthony Tarsi, Intermediate School Principal; Ms. Katie Pietrouchie-Gould, Intermediate School Assistant Principal; Mr. Michael Chromey, Avona Elementary Principal; Mr. Kevin Steidle, Williams Township Elementary Principal; Mrs. Amy Austin, Wilson Borough Elementary Principal; Mr. Ken Case, Building & Grounds Coordinator; Mr. Garry Musselman, Technology Coordinator; Mr. James Somerville, WAEA Vice President; Mr. Rosie Amato, Athletic Director and Mr. Luke Mette, Student Representative.

The Superintendent presented his report, as attached, as the Board recognized the following group and individual:

- Mr. Erik Everitt's Intermediate School Students who participated in creating a video on the Follett Corporation entitled, "What's So Great About Manufacturing".
- Celebration of Service for Mr. Robert Frankenfield, honoring his 41 years of coaching within the Wilson Area School District.

Mr. Wagner reviewed the following policies and guidelines:

- New Employee Use of Social Media (third reading)
- #1335 Wilson Area School District Hall of Fame
- #1335.1 Warriors of Service
- #5141.2 – Student Wellness
- New – Administering Naloxone

Mr. Wagner read a communication from the PSBA to Board Members recognizing the assistance PSBA has provided to the District.

There was no report presented on Legislative issues. Ms. Krieger presented on the Community College. Mrs. Baskwell presented report on the Career Institute of Technology; recognizing the following WAHS students for also competing and placing at the following competitions:

- Trevor Loeb sack – Greater Lehigh Valley Auto Dealers Association Competition – 4<sup>th</sup> Place
- Christopher Markley – Skills USA – statewide 7th Place Collision Repair Technology

Mrs. Baskwell provided The Twenty Newsletter from the Intermediate Unit. There was no report presented for the Wilson Area Education Association. There was no report presented on Curriculum and Federal Grants, including Title II Program. There was no report presented on Technology. There was no report presented for the Buildings and Grounds Committee. There was no report presented for the Athletic Committee. There was no report presented for the Excellence in Education Committee. There was no report presented for the Wilson Area Partners in Education Foundation. Mr. Wagner presented a report for the LINC S Family Center. Student Representative, Luke Mette, presented a report on student events at the Wilson Area High School.

The Board reviewed the agenda, noting an addition to the Agenda under Finance as follows:

- \$4,325 fee to engage the services of Advantage Golf Advisors in conjunction with Northampton County and Williams Township to appraise 5 parcels of property owned by Morgan Hill Management, LLC.

Mr. Scott Palinkas, Wilson Borough Council Member, spoke to the Board about the current representation on the Borough Recreation Board and proposed changes to the Recreation Board Bylaws that would change the Recreation Board from 9 to 5 members. Mr. Palinkas will present revised Recreation Board bylaws to the Board at a future date.

Moved by Wallace, seconded by Krieger, and carried by voice vote to approve the new policy Employee Use of Social Media.  
Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Wamsley, seconded by Wallace, and carried by voice vote to approve the following:

- Minutes of the Regular Board Meeting of March 7, 2016.
- Minutes of the Regular Board Meeting of March 21, 2016.
- Treasurer's Report, as attached, be accepted and filed for audit
- March 2016 Investment Schedule, as listed and attached; be accepted and filed for audit
- Regular bills in the amount of \$1,734,774.01
- Cafeteria bills in the amount of \$73,518.71
- Retiree bills in the amount of \$3,893.88

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Baskwell, seconded by Bryant and carried by voice vote that the Board approve the following:

- A. Finance
  - 1. Bids – As Attached
    - General/Office Supplies
    - Art Supplies
    - Industrial Arts
  - 2. IU 20 Bid Joint Purchasing Awards
    - Duplicating Paper
      - Lindenmeyr Munroe      \$ 932.20
      - W.B. Mason Inc.      \$28,261.10
      - Total      \$29,193.30
    - Janitorial Supplies
      - Berks County Paper      \$ 2,539.50
      - Jersey Paper Plus      \$ 1,178.00
      - W.B. Mason Inc.      \$11,656.80
      - Total      \$15,374.30

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Baskwell, seconded by Odyssey, and carried by voice vote to approve engaging the services of Advantage Golf Advisors in conjunction with Northampton County and Williams Township to appraise five parcels of property owned by Morgan Hill Management, LLC at a cost to the District of \$4,345.00

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Krieger, seconded by Wallace, and carried by voice vote to approve the following:

- B. Personnel
  - 1. Appointments
    - a. Kathleen Mazur – High School Part-Time Athletic Secretary – \$19.99/hr. – effective April 19, 2016
    - b. Jonnel Cyphers – High School Part-Time Instructional Aide – \$19.99/hr. – effective April 25, 2016 – pending receipt of Act 168 disclosure forms
    - c. Ryan Trittenbach – Assistant Band Director – stipend \$3,142.00 – effective the 2016-17 season – pending receipt of Act 168 disclosure forms
    - d. Michael Glovas – Boys’ Head Basketball Coach – stipend \$9,286.00 – effective the 2016-17 season

- e. Edward Labatch III – Football Assistant Coach – stipend \$5,775.00 – effective the 2016-17 season
  - f. Melynda Amato – Girls’ Soccer Assistant Coach – stipend \$4,049.00 – effective the 2016-17 season
  - g. Nicholas Labatch – Volunteer Football Coach – effective the 2016-17 season
2. Reappointments
- a. Football
    - Herman Stein – Assistant Coach
    - Scott Baltz – Assistant Coach
    - Matthew Lippincott – Assistant Coach
    - Brandon Tigar – Assistant Coach
  - b. Girls’ Basketball
    - Sondrine Glovas – Head Coach
    - Natale Amato – Assistant Coach
    - Rachel Fuehrer – JV Coach
    - Dana Parr – Jr. High Coach
    - Chad Unera – Intermediate School Coach
  - c. Cheerleading
    - Lisa Keith – Head Coach
    - Stacey Walter – Assistant Coach
    - Breanne Pfeffer – Volunteer
    - Heather Flank – Volunteer
  - d. Wrestling
    - Thomas Mertz – Head Coach
    - Gary Rute – Assistant Coach
    - Jason Kruk – Jr. High Coach
    - JaMarr Billman – Volunteer
3. Change of Status
- a. Emily Aicher – FROM Day-to-Day Substitute TO (High School LTS Chemistry/Physics) – \$242.71 daily rate – effective April 19, 2016
  - b. Jamie Merida – FROM Day-to-Day Substitute TO (High School LTS Special Education) – \$242.71 daily rate – effective April 19, 2016
  - c. Lori Sheridan – FROM Executive Secretary to Business Manager to High School Part Time Secretary - \$19.99/hour effective date TBD

- d. Jamie Perruso – Temporary Change From Wilson Borough Elementary Full-Time Custodian To High School Custodial Supervisor – \$26.19/hr. – effective April 18, 2016
- e. Bradley Walter – From Football Assistant Coach To Football Volunteer Coach – effective the 2016-17 Season
- f. Joseph Kovacs – From Football Assistant Coach To Football Volunteer Coach – effective the 2016-17 Season
- g. From Temporary Professional Employee To Professional Employee
  - Sarah Kupchick

#### 4. Substitutes

- a. Kathleen Isaac-Walkowiak – Health Room Aide
- b. Mary Ellen Allen – Instructional Aide
- c. Joy Supinski – IU 20 Certified PK-12 – pending receipt of Act 168 disclosure forms
- d. Michael St. Louis – Custodian

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Baskwell, seconded by Krieger, and carried by voice vote that the Board approve the Establishment, subject to state funding; of Pre-K Counts Program at Avona Elementary in Partnership with Lehigh Valley Childrens Center.

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Krieger, seconded by Baskwell, and carried by voice vote that the Board approve Homebound Instruction for Students #170286 and #170076.

Result of vote: Aye 9; Nay 0; Absent 2.

Moved by Bryant, seconded by Wamsley, and carried by voice vote that the Board reappoint Mr. John Martuscelli and Mr. Patrick Messman to the Wilson Area Hall of Fame / Warrior of Service Selection Committee for three year terms ending 2019.

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Baskwell, seconded by Wallace, and carried by voice vote that the Board approve the following meetings:

- Building & Grounds Committee – Monday, May 2, 2016 @ 6:15 p.m.
- Excellence in Education Committee – Monday, May 23, 2016 @ 6:15 p.m.
- Athletic Committee – Monday, June 20, 2016 @ 6:15 p.m.

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Wamsley, seconded by Krieger, and carried by voice vote that the Board enter Executive Session for Student and Personnel at 8:10 p.m.

Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Bryant, seconded by Wamsley, and carried by voice vote that the Board exit Executive Session at 8:29 p.m.  
Result of vote: Aye 7; Nay 0; Absent 2.

Moved by Bryant, seconded by Wallace, and carried by voice vote that the Board approve the meeting be adjourned at 8:31 p.m.  
Result of vote: Aye 7; Nay 0; Absent 2.

*Patricia J. Denicola*  
PATRICIA J. DENICOLA  
Secretary