

Wilson Area School District

Food Services Meal Charges

- Purpose** All students who attend Wilson Area School District are provided the opportunity to purchase lunch at each building cafeteria in accordance with the National School Lunch Program (NSLP). The following guidelines shall be followed in the instance that a student finds it necessary to charge their meal due to a lack of funds in their account.
- Authority** The Board of School Directors shall permit students to incur reasonable charges for lunch and parents/guardians shall be contacted for payment.
- Guidelines** Parents/Guardians are solely responsible for providing their children with lunch either through money to purchase lunch at school or packing a lunch from home. If for any reason a parent/guardian cannot afford to provide lunch for their child, free and reduced lunch applications are available in school offices or by accessing www.compass.state.pa.us on the internet.
- Parents/guardians and students are encouraged to deposit money in their account so that adequate money is readily available to purchase school lunches. This will eliminate the need for the parent/guardian to send money with the student each day. Parents/guardians can deposit money by sending a check or cash with their child to school or by accessing the district's on-line payment website.
- When a student comes through the serving line without money and/or has a negative balance in his/her account, the WASD will utilize the following procedures for all K – 12 students:
- Procedures** *Up to 3 (three) lunches may be charged. After 2 (two) outstanding charges the parents/guardians will be contacted. The District will supply a "Type A" alternate lunch to a student beginning with the fourth day "date" past due amounts are received. Cost for the "Type A" alternate lunch provided will be added to past due charges. Negative balances will be carried over to the next school year.*
- The school district may withhold high school transcripts until the negative balance is paid. If a student has a negative balance upon graduation, the student will not be allowed to attend the commencement ceremony and a diploma will not be issued to the student until the negative balance is paid.*

**Delegation of
Responsibilities**

The Board of School Directors of the Wilson Area School District directs the Business Manager and his/her staff to enforce and administer food services policies and procedures.